# New Customer Account Application

Please complete all sections and return the signed form with any supporting documents requested. Completion of this form does not guarantee credit approval.

## 1. Business Details

| Field | Details |
|---|---|
| Legal business name | |
| Trading name (if different) | |
| Company registration number | |
| VAT number | |
| Type of business | ☐Ltd / ☐ PLC / ☐ Partnership / ☐ Sole Trader / ☐ Other: _____ |
| Website | |
| Business Type | ☐Distributor / ☐ Online / ☐ Dropship / ☐ Physical Stores - Store Count: _____ |
| Request a credit limit? | ☐Yes / ☐ No |
| Preferred payment terms | |
| Special invoicing requirements | |
| Preferred shipping location for orders placed. | ☐UK / ☐ EU (France) / ☐USA |

## 2. Registered and Trading Address

| Address type | Details |
|---|---|
| Registered address | |
| Trading address (if different) | |
| Billing / invoice address (if different) | |
| Delivery address (if different) | |

## 3. Key Contacts

| Role | Name | Telephone | Email |
|---|---|---|---|
| Primary contact | | | |
| Finance contact | | | |
| Delivery / warehouse contact | | | |

## 4. Bank Details

| Field | Details |
|---|---|
| Bank name | |
| Branch address | |
| Account name | |
| Account number | |
| Sort code | |

## 5. Trade References

| Reference | Company name | Contact name | Telephone | Email |
|---|---|---|---|---|
| Reference 1 | | | | |
| Reference 2 | | | | |

## 7. Additional Information

| Notes: |
|---|
| |

## 8. Declaration and Authorisation

I/we confirm that the information provided in this application is true, accurate and complete. I/we authorise Thinking Gifts Ltd to make any enquiries it considers necessary to assess this application, including contacting bank and trade references and carrying out credit checks where applicable. I/we confirm that the signatory below is authorised to apply for an account on behalf of the business and agree to comply with Thinking Gifts Ltd terms and conditions of sale and payment terms as approved on the account.

Data protection: information provided on this form will be used for account set-up, administration, credit assessment, order fulfilment and ongoing customer account management in line with applicable data protection law.

| Field | Details |
|---|---|
| Authorised signatory name | |
| Job title | |
| Signature | |
| Date | |

# 9. Terms and Conditions

- All orders accepted by Thinking Gifts Ltd are subject to its standard terms and conditions of sale in force at the date of supply.
- Any credit account opened is subject to approval and a credit limit set by Thinking Gifts Ltd, which may be reviewed, varied, suspended or withdrawn at any time.
- Unless otherwise agreed in writing, invoices must be paid in accordance with the approved payment terms. Thinking Gifts Ltd may charge interest and recover reasonable costs on overdue sums where permitted by law.
- Risk in goods will normally pass on delivery, and title to goods will remain with Thinking Gifts Ltd until payment has been received in full and cleared funds are available.
- The customer must inspect goods promptly on delivery and notify Thinking Gifts Ltd of any shortages, damages or invoice queries within the period stated in the applicable terms.
- Returns, cancellations and claims for defective goods are subject to prior agreement and to the applicable returns and claims procedure.
- Thinking Gifts Ltd may carry out credit checks and contact bank and trade references for account opening, account review, fraud prevention and debt recovery purposes where applicable.
- Thinking Gifts Ltd reserves the right to refuse, hold or cancel orders where account terms are not met, payment is overdue, or information provided is inaccurate or incomplete.

ThinkingGifts